

## 2026 ROOM HIRE RATE CARD

- All prices include GST
- Refer Terms & Conditions for all policies
- Rooms are bookable in 1 hour blocks (on the o'clock or ½ hour only... e.g. 9am-10am or 2.30-6.30pm)
- View images of rooms on our website to satisfy yourself the space is fit for purpose
- The Centre closes at 10.00pm sharp
- Keys are required for all hires after 3pm. You must be able to sign these out Mon-Thu prior to hire.

**STANDARD & COMMERCIAL RATE** — for companies, groups or individuals regardless of not-for-profit or charitable status who provide professional services or for which they **charge** their clients, participants, or students

**Rooms 1, 2,**  
\$39.00 per hour

**Hall**  
\$50.00 per hour

**Rooms 3, 6 & ArtSpace\***  
\$34.00 per hour

**COMMUNITY RATE** – available to bonafide not-for-profit community groups, community classes and religious groups who offer **free** community services and **do not charge participants** for their services

**Rooms 1, 2,**  
\$29.00 per hour

**Hall**  
\$35.00 per hour

**Rooms 3, 6 & ArtSpace\***  
\$24.00 per hour

### **\*ArtSpace**

This room is located downstairs off the lower carpark. Kitchen facilities are upstairs in main complex however there is a little sink and jug in the back room. For 2026 we are bringing unisex bathroom facilities on board in the adjacent corridor. Park off-site or in the Upper Carpark only. The tenant & staff parking outside this room remains 24/7 towaway.

**SOCIAL FUNCTIONS / EVENT HIRE** – Standard Rate applies to All Rooms

*See Hire Agreement Booking Guidelines*

**PRIVATE KITCHEN HIRE (sole use)**

\$30.00 per hour

**Between 8.30am-3.00pm, Monday - Friday only**, in increments of 1 hour. *See Hire Agreement Booking Guidelines*

**Offices A, B, C, D, E** (e.g. for counselling or one-on-one meetings)

\$15.00 per hour

*See below for furniture designations*

**Seating based on 'lecture style' plan.** Tables are trestle tables 1800mm x 750mm. View images on our website. Fire and Health & Safety determines room capacity/seating as noted and **must not be exceeded**.

<b>Room 1</b>	<b>Seats 40</b>	<b>7 tables</b>	<b>6.8m x 7m</b>	<b>Mission Hall</b>	<b>Seats 85**</b>	<b>8 tables</b>	<b>14m x 7m</b>
<b>Room 2</b>	<b>Seats 40</b>	<b>7 tables</b>	<b>6.9m x 7m</b>	<b>Office A</b>	<b>Desk &amp; 3 chairs</b>		<b>3.2m x 2.9m</b>
<b>Room 3</b>	<b>Seats 20</b>	<b>5 tables</b>	<b>6.9m x 3.8m</b>	<b>Office B</b>	<b>2-seater couch, occasional chair &amp; coffee table</b>		
<b>Room 6</b>	<b>Seats 20</b>	<b>5 tables</b>	<b>7m x 4.1m</b>	<b>Office D &amp; E</b>	<b>Desk &amp; 3 chairs</b>		<b>3m x 2.2m</b>
<b>ArtSpace</b>	<b>Seats 15</b>	<b>5 tables</b>	<b>downstairs</b>	<b>Office C</b>	<b>Desk &amp; 3 chairs</b>		<b>3.0m x 2.6m</b>

**\*\* The Mission Hall has a Fire and Health & Safety capacity of 100 persons however available seating is limited to 85 chairs.** Arrangements may be made to bring your own tables/chairs on day of hire, please liaise with the office.

All Rooms (except Offices B and E) contain whiteboards. **Please bring your own pens/erasers.**

Whiteboard cleaner and paper towels are available in each applicable room. Leave the board clean for the next hirer.

**Please leave rooms in the same or better condition than when you arrived, ready for the next hirer.**

## TRANSPORT OPTIONS AND PARKING FACILITIES NEAR GLENFIELD COMMUNITY CENTRE

