

## 2025 ROOM HIRE RATE CARD

- All prices include GST
- Refer Terms & Conditions for all policies
- Rooms are bookable in 1 hour blocks (on the o'clock or ½ hour only... e.g. 9am-10am or 2.30-6.30pm)
- View images of rooms on our website to satisfy yourself the space is fit for purpose
- The Centre closes at 10.00pm sharp

**STANDARD & COMMERCIAL RATE** – for companies, groups or individuals regardless of not-for-profit or charitable status who provide professional services or for which they **charge** their clients, participants, or students

**Rooms 1, 2,**  
 \$37.00 per hour

**Hall**  
 \$48.00 per hour

**Rooms 3, 6**  
 \$32.00 per hour

**COMMUNITY RATE** - available to bonafide not-for-profit community groups, community classes and religious groups who offer **free** community services and **do not charge participants** for their services

**Rooms 1, 2,**  
 \$29.00 per hour

**Hall**  
 \$35.00 per hour

**Rooms 3, 6**  
 \$24.00 per hour

**SOCIAL FUNCTIONS / EVENT HIRE** – Standard Rate applies to All Rooms

*See Hire Agreement Booking Guidelines*

**PRIVATE KITCHEN HIRE (sole use)** \$27.00 per hour  
 8.30am-3.00pm, Monday - Friday only. *See Hire Agreement Booking Guidelines*

**Offices A, B, C, E** (e.g. for counselling or one-on-one meetings) \$13.00 per hour  
*See below for furniture designations*

**ArtSpace** \$24.00 per hour

This room is located downstairs off the lower carpark. Bathroom and kitchen facilities are upstairs in main complex. Park off-site or in the Upper Carpark only.

**Seating based on 'lecture style' plan.** Tables are trestle tables 1800mm x 750mm. View images on our website. Fire and Health & Safety determines room capacity/seating as noted and **must not be exceeded.**

<b>Room 1</b>	<b>Seats 40</b>	<b>7 tables</b>	<b>6.8m x 7m</b>	<b>Mission Hall</b>	<b>Seats 65**</b>	<b>8 tables</b>	<b>14m x 7m</b>
<b>Room 2</b>	<b>Seats 40</b>	<b>7 tables</b>	<b>6.9m x 7m</b>	<b>Office A</b>	<b>Desk &amp; 3 chairs</b>		<b>3.2m x 2.9m</b>
<b>Room 3</b>	<b>Seats 20</b>	<b>5 tables</b>	<b>6.9m x 3.8m</b>	<b>Office B</b>	<b>2-seater couch, occasional chair &amp; coffee table</b>		
<b>Room 6</b>	<b>Seats 20</b>	<b>5 tables</b>	<b>7m x 4.1m</b>	<b>Office E</b>	<b>Desk &amp; 3 chairs</b>		<b>3m x 2.2m</b>
<b>ArtSpace</b>	<b>Seats 15</b>	<b>5 tables</b>	<b>downstairs</b>	<b>Office C</b>	<b>Desk &amp; 3 chairs</b>		<b>3.0m x 2.6m</b>

\*\* The Mission Hall is licensed for 100 persons however **available seating is limited to 65.** Arrangements may be made to bring your own tables/chairs on day of hire, please liaise with the office. We have no storage facilities.

All Rooms (except Offices B and E) contain whiteboards. **Please bring your own pens/erasers.** Whiteboard cleaner and paper towels are available in each applicable room. Leave the board clean for the next hirer.

**Please leave rooms in the same or better condition than when you arrived, ready for the next hirer.**