

# AGENDA

## SPECIAL GENERAL MEETING Of the Glenfield Community Centre Incorporated To be held 6:00 pm, 29<sup>th</sup> November 2022 Via Microsoft Teams

**Note:** as the Annual General Meeting scheduled for Tuesday 22<sup>nd</sup> November was inquorate, under Section 10.8b of the Constitution, those present at this meeting will constitute the quorum.

### 1. Introduction

- a. Welcome;
- b. Apologies.

### 2. Approval of Previous Minutes:

- a. Approval of Minutes from 8<sup>th</sup> March 2022

**Motion 1:** *That the Minutes of the Meeting of 8<sup>th</sup> March 2022 be accepted as a true and accurate record.*

**Chair/**

**[Note: Voting is only by members' show of hands. This motion should only be seconded by someone who was present at the previous meeting.]**

### **3. Reports:**

- a. Chair's Report (*refer Annual Report*)
- b. Centre Manager's Report (*refer Annual Report*)

**Motion 2:** *That the Chair's and Centre Manager's 2021 – 2022 reports be accepted.*

**Chair/**

### **4. Financials:**

- a. Receipt of Annual Audited Accounts for period July 2021 – June 2022 (*see Performance Report for the year to 30 June 2022*)

**Motion 3:** *That the Audited Accounts for the period July 2021 – June 2022 be accepted.*

**Chair/**

## 5. Election of Members to the Governance Group for 2022 - 2023:

Applications to join the 2022 – 2023 Governance Group have been completed and received from the following persons:

- Alexander Croft, Michael Chin, Frankie Godfrey-Robson, Cleressa van Niekerk, Upasana Nigam and Andrew Shaw.

**(Note Governance can decide to co-opt other members on at a later stage [Constitution 10.6].)**

**Motion 5:** *That the following persons be elected to the position of Governance Group 2022/2023 for the Glenfield Community Centre Incorporated: Alexander Croft, Michael Chin, Frankie Godfrey-Robson, Cleressa van Niekerk, Upasana Nigam, and Andrew Shaw.*

**Note: To be moved/ seconded by members**

## Reception of the other members of the Governance Group:

- Methodist Church NZ Appointees: Wendy Anderson and Bruce Stone
- One Auckland Council Appointee via the Kaipātiki Local Board: TBC

## 6. Appointment of Auditor:

**Motion 5:** *That William Buck Chartered Accountants & Advisors Ltd be appointed as the auditor for 2022/2023.*

Chair/

## 7. Constitutional Amendment:

**Motion 6:** *That Section 8.10 a) 'Quorum' of the Constitution be amended from:*

*"At all General Meetings, ten (10) registered Society members shall constitute a quorum. In the event that a quorum is not present within thirty (30) minutes after the advertised starting time of the meeting, it shall be abandoned."*

To:

*“At all General Meetings, five (5) registered Society members shall constitute a quorum including those members present by proxy or by electronic means. In the event that a quorum is not present within thirty (30) minutes after the advertised starting time of the meeting, it shall be abandoned.”*

**Chair/**