



## AGENDA

### ANNUAL GENERAL MEETING Of the Glenfield Community Centre Incorporated To be held 7.00 pm, 27<sup>th</sup> November 2018 Glenfield Community Centre

#### 1. Introduction

- a. Welcome (please remember to sign-in)
- b. Acknowledgement of Special Guests, Governance to introduce themselves
- c. Apologies

#### 2. Guest Speaker: Carol Herbert – SHINE

#### 3. Approval of Previous Minutes:

- a. Approval of Minutes from 26<sup>th</sup> September 2017 (refer AGM#1)

**Motion 1:** *That the Minutes of the Meeting of 26 September 2017 be accepted as a true and accurate record.*

Chair

[Note: Voting is only by members' show of hands. This motion should only be seconded by someone who was present at the previous meeting.]

#### 4. Reports:

- a. Chairman's Report (refer AGM#2)
- b. Centre Manager's Report (refer AGM#3)
- c. Early Learning Centre Manager's Report (AGM#4)

**Motion 2:** *That the Chair's, Centre Manager's, and Early Learning Centre Manager's 2017 – 2018 reports be accepted.*

Chair

**5. Financials:**

- a. Receipt of Annual Audited Accounts for period July 2017 – June 2018 (AGM#5)

**Motion 3:** *That the Audited Accounts for the period July 2017 – June 2018 are approved.*

**Chair**

- b. 2018 – 2019 Budget (AGM#6)

**Motion 4:** *That the 2018 – 2019 Budget be accepted.*

**Chair**

**6. Election of Members to the Governance Group for 2017 - 2018:**

Applications to join the 2017 – 2018 Governance Group have been received from the following persons:

- Michael Chin, Frankie Godfrey-Robson, Sarah Nilson, Raj Singh, Gary Thornton, and Chris Wargent.

**Reception of the other members of the Governance Group:**

- Two Methodist Church NZ Appointees: Brian Ellis and Jan Tasker
- One Auckland Council Appointee: Ann Hartley, Kaipātiki Local Board

**7. Appointment of Auditor:**

**Motion 5:** *That D’Mello Chartered Accountants Ltd be appointed as the auditor for 2018/2019.*

**Chair**

**8. Constitution Update:**

**Motion 6:** *That the Constitution dated 27 November 2018 including all remits be accepted.*

**Chair**

Light refreshments are available at the end of the meeting.